



**MINUTES
LUNA COMMUNITY COLLEGE
BOARD OF TRUSTEES
SPECIAL SESSION**

Monday, August 17, 2026 @10:00 am
LCC Student Success Center Board Room

I. Meeting called to order at 10:01 am and a quorum established by roll call.

II. Roll Call

Madam Chair, Dr. Phyllis Martinez asked for a roll call.

Present: Madam Chair Dr. Phyllis Martinez, Madam Vice Chair Louise Portillos, Secretary Mark Dominguez, Trustee Rosalie Ortega and Trustee Andrea Sandy

Not Present: Trustee Rolando Medrano and Trustee Richard Vigil.

Also Present: Dr. Carol Linder – President, Carlos Padilla – Cuddy & McCarthy Attorney (via zoom), Keira Lewis – Network/System Administrator, Raymond Baca – Information Representative, and Leslieann Garcia – Executive Admin/Recorder.

III. Pledge of Allegiance – Leslieann Garcia led the Pledge of Allegiance.

Trustee Richard Vigil joined the meeting at 10:03 am.

IV. Approval of the Agenda

Vice Chair, Louise Portillos moved to approve the agenda as presented and Trustee Rosalie Ortega seconded. Madam Chair, Dr. Phyllis Martinez called for a roll call.

All trustees present voted unanimously to approve the agenda as presented.

– Motion Carried 6-0.

V. Executive Session

- a. Limited Personnel Matters pertaining to the President's Evaluation as permitted by NMSA 1978, Section 10-15-1(H)(2) (as amended) of the Open Meetings Act.

Vice Chair, Louise Portillos moved to move into Executive Session to discuss limited personnel matters pertaining to the President's Evaluation as permitted by NMSA 1878 Section 10-15-1(H)(2) as amended by the Open Meetings Act. and Trustee Richard Vigil seconded. Madam Chair, Dr. Phyllis Martinez, asked for a roll call.

All Trustees present voted unanimously to move into Executive Session at 10:04 am.

– Motion Carried 6-0.

Trustee Rolando Medrano joined the meeting at 10:19 am.

Secretary, Mark Dominguez moved to return from Executive session, where no action was taken, and move back to Regular Session and Trustee Richard Vigil seconded. Madam Chair, Dr. Phyllis Martinez, asked for a roll call.

**All Trustees voted unanimously to return to Regular Session at 12:23 pm.
– Motion Carried 7-0.**

VI. Discussion/Action

- a. Potential Discussion/Action on any matters discussed during Executive Session.

Discussion: Madam Chair, Dr. Phyllis Martinez announced a follow-up Special Session would take place on Monday, August 24, 2026 at 10:00 am to allow time for President Carol Linder to respond to the below comments regarding the goals set in the evaluation. The comments will be provided to President Linder by email following this meeting.

1. Accountability

- Financial aid complaints/ Bank resolution/ Assets list/ Contractors for housing/Capital Outlay
- Vacancies/ Job Description changes/CFO/Building trade/furniture making program review
- Workday SIS Implementation – Causing low moral
- No data indicating outreach at school districts and satellites

2. Compliance Assurance

- Audits- progress reports and target dates for 25 and 26
- HED-Status of feasibility study & housing/ HLC – compliance/ USDE- no federal update

3. Increase Student Success

- Decreasing enrollment- lack of recruitment
- Completion data status
- Outreach-No plan in place either at schools or businesses
- Workforce-Local business collaboration on needs/ internship program/Student advisement lacking
- Annual program review analysis to determine employment opportunities
- Satellites – revitalization stagnant -at a standstill/ no classes minimal summer programs
- Housing – No movement re: HED decision-develop plan to continue/CES Contractor Review

4. Increase Presidential Expertise in Performing CEO Duties

A. Communication

- Board - Progress report for evaluation aligned to this form/Communication to Board not inclusive/Communication plan not being implemented
- Employee - Compile attrition rate data/Review/revise hiring practices/develop policy for employee vehicle use to align with state policy
- Community Partnerships - develop collaborative partnerships to increase enrollment.

B. Best Practices/Professional development

- Professional development to focus on leadership training/ Staff management

C. Funding – Legislature, governmental and industry

- More involvement acquiring funding by President with all 3 entities and

including local government

VII. Announcement on date, time and location of next BOT Meeting(s)

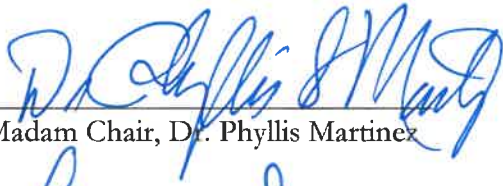
- a. Regular Board of Trustees Meeting – Tuesday, September 8, 2026 @ 10:00 am, in the LCC Student Success Center Board Room.
- b. Special Session Board of Trustees Meeting – Monday, August 24, 2026 @ 10:00 am, in the LCC Student Success Center Board Room.

VIII. Adjourn

Secretary Mark Dominguez moved to Adjourn and Trustee Richard Vigil seconded. Madam Chair, Dr. Phyllis Martinez, asked for a roll call.

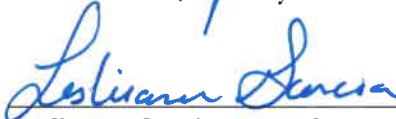
All trustees present voted unanimously to Adjourn @ 12:51 am.

- Motion Carried 7-0.



Madam Chair, Dr. Phyllis Martinez

9/8/26
Date



Leslieann Garcia, Recorder

9/15/26
Date

